

Board of Selectmen Meeting Minutes

June 15, 2021

6:00 PM

Chairman Cleary opened the meeting at 6:00 pm.

Present: Chairman, James Cleary, Selectmen, David Hardwick & David Foster

Appointments - 6:00 – Tom James to discuss Music at Sawyer Field – Tom discussed with the Board that he would like to have music at Sawyer Park. The date to begin this, with the Selectmen's approval would be Friday, July 23, 2021. Music would be a family-oriented event, with a time between 6:00 pm – 9:00 pm. Any costs would be paid for from donations or Tom has offered to pay for the musicians that donations don't cover. The one the he would like to ask the town for is a Port-a-potti. It would remain locked except for the music events and for softball. A combination lock would be purchased and only a few would have the combination. Discussion followed as to where the Porta-a-potti would be placed. Selectmen are in agreement, it will remain at Sawyer Park until October. Tom is looking for volunteers if anyone is interested. Deb Davidson will get prices on a port-a-potti and will get one delivered.

Lastly, Tom asked about having the Transfer Station closed on Sunday, July 4th? Selectmen were all in agreement that would be acceptable.

With nothing further, Selectmen thanked Tom for coming in to discuss this proposal. All Selectmen are in favor of this event.

6:15 – Dave & Linda Blanchard – discussion regarding what is needed to begin the process to build a new house. The process was explained, they were given a building & driveway permit along with the guideline pamphlet. When they get it completed, they will return it to the Town Office for processing.

Minutes: Selectmen approved the June 1, 2021 minutes as written.

Financial: Payroll register – 6/17, 6/17 replacement checks, 6/10 & 6/4 were all approved

Accounts Payable – 5/27 & 6/3 accounts payable was approved.

Old business: Cupola – Chairman Cleary has discussed the cupola with a few local contractors, one person from Hutter will let one of their workers know about the job and suggest they provide a proposal. Tom James suggested Guyer Construction in Keene. Deb Davidson will contact them.

New Business: Credit Cards for department heads was discussed. Selectmen approved getting cards, having a written policy and allowing department heads to use a town card rather than their personal cards.

TDS – They are saying they haven't been paid since the first of the year, though checks have gone out monthly, they have not been cashed. A payment for the full amount due on each account will be overnighted tomorrow.

McGurty Maintenance – Price increase of 4%, effective July 1. RFP for cleaning services will be written and sent out to possible cleaning companies or people.

Missing check – A resident came in and paid taxes in 2020, it was discussed the check was misplaced after the town had received it, the check was found. The resident would like the \$35.00 paid for the stop payment to be reimbursed. Selectmen approved this request. It will be included in the next check run.

Other Matters:

Office - Deb discussed some frustrations she is experiencing at the moment. Deb explained, Cathy is doing great, allowing Deb to focus. Deb discussed she is working hard to get everything up to date. This was a frustration for Deb, not having training in much of this previously, has been a learning curve. Selectmen said they expected some catching up and some bumps in the road, they further expressed appreciation for Deb discussing this.

Planning Board - Selectman Hardwick updated Selectmen about the recent Planning Board Meeting.

Historical Documents - Chairman Cleary provided photos of the Town Hall Roof, the Master Plan and other documents that will be important to know where they are.

Bark Mulch - Dave Foster discussed the Fire Department is getting some bark mulch and if the ConCom hasn't yet purchased any for the VFW they could maybe get it all at the same time. Deb will check with Mike Munhall.

Discussion followed regarding the Conservation Commission has requested copies of intent-to-cuts and building permits. These are public records, Conservation Commission can, of course, have copies.

With nothing further Chairman Cleary motioned to adjourn at 7:30 PM. Hardwick seconded the motion, all in favor.

The next Selectmen's Meeting will be Tuesday, June 22, 2021 at 6:00 PM

Respectfully submitted,

Debra Davidson