

TOWN OF BENNINGTON

BOARD OF SELECTMEN

Minutes of the Meeting – June 7, 2016

Selectmen James Cleary, Jeffrey Rose and Steven Osienski were present as well as Administrator Denise French. The meeting was called to order at 6:02 p.m.

From 6:41 p.m. until 7:10 p.m. the Selectmen met in Nonpublic Session under RSA 91-A:3III(c). Present were Selectmen Cleary, Rose and Osienski, Administrator French and Deputy Town Clerk Debra Whitney. The group discussed concerns associated with Town Clerk office operations. The Selectmen tentatively scheduled a June 21<sup>st</sup> meeting with the Town Clerk after which time the Board will schedule a follow-up meeting with the Deputy Town Clerk.

The Selectmen acted on the following matters:

- Reviewed and approved the Selectmen's May 11 and May 23, 2016 Minutes. The Board also reviewed the May 10<sup>th</sup> Cemetery Trustees Minutes and the June 1<sup>st</sup> Energy Committee Minutes.
- Reviewed and approved the May 26<sup>th</sup> Payroll Register as well as the June 2, 2016 Payroll and Accounts Payable Registers.
- Received updated information, as of May 27th, that TEP2 appears to be tracking \$30,000 under budget.
- Conceptual Fire Department compensation; no decisions were made. Selectman Osienski will seek input from the Fire Department membership in response to statements the Selectmen hear from time to time that the membership would rather return to volunteer status rather than receive hourly compensation.
- Heard a report that Recreation Chair Bethany Craig has interviewed, and recommended, employment of two individuals for staffing Whittemore Beach this summer. The Selectmen authorized Bethany to initiate Background Checks prior to offering both individuals employment. Other incoming applications will be reviewed on an as-needed basis.
- Reviewed and approved the Administrator's draft *Memorandum of Understanding Regarding Deeds Signed by Cemetery Trustees*. Upon receipt of the Cemetery Trustees' approval the document will be signed by both groups.
- Received notice from the Conval School District that the Edward E. French Memorial Scholarships were awarded to Jonathan Byam and Kayla Rose Davie. The Selectmen will send congratulatory letters to each student.
- Heard a report that a second TEP2 Change Order is being drafted to capture the recommended relocation of a Frankestown Road catch basin, as well as an associated change to the type of basin which will be situated in the road shoulder to maximize drainage efficiency. The contract will increase by \$6,300 but the actual amount spent by DOT/Town will remain unchanged. Based upon the \$0 net change the Selectmen voted to approve Change Order #2.
- Due to the elimination of NHMA Property and Liability insurance coverage the Administrator reported securing alternate coverage from Primex at a cost of \$24,258; the 2016 budgeted line-item for this purpose is \$30,000.

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- The Selectmen declared the following Town Officials as have signing authority with People’s United Bank: Selectmen James Cleary, Steven Osienski and Jeffrey Rose; Treasurer Joyce Miner and Deputy Treasurer Rhonda Davie. As of July 1<sup>st</sup> Rhonda will assume the Treasurer position and Joyce will become the Deputy Treasurer.
- The Selectmen declared the following Town Officials as have signing authority with Bank of New Hampshire: Selectmen James Cleary, Steven Osienski and Jeffrey Rose; Treasurer Joyce Miner and Deputy Treasurer Rhonda Davie. As of July 1<sup>st</sup> Rhonda will assume the Treasurer position and Joyce will become the Deputy Treasurer.
- Reappointed Joseph MacGregor to the Local River Management Advisory Committee.
- Effective June 21, the Selectmen will move to a Tuesday bi-weekly meeting day.
- Signed Stantec’s TEP2 Contract Amendment #3 to Extend Construction Phase Engineering with a stated **Not To Exceed** budget increase of \$5,836.15 to cover additional work beyond the 55<sup>th</sup> day of construction.
- Signed the Property Tax Levy in the amount of \$1,560,118.00.
- At 7:15 p.m. Selectman Osienski joined the Fire Department’s monthly meeting.
- Selectmen Cleary and Rose reviewed and approved the following Building Permits:
  - 2016-22, M17/L15
  - 2016-24, M7/L102
  - 2016-25, M7/L30
  - 2016-26, M12/L30
  - 2016-27, M7/L96
  - 2016-28, M10/L4
  - 2016-29, M9/L21
  - 2016-30, M7/L102

The meeting adjourned at 8:05 p.m.

Respectfully submitted by:

Denise French  
Administrator

