

TOWN OF BENNINGTON

BOARD OF SELECTMEN

Minutes of the Meeting – September 9, 2014

Selectmen James Cleary, Jeffrey Rose and Steven Osienski were present as well as Administrator Denise French. The meeting was called to order at 6:03 p.m.

Road Agent Gary Russell met with the Selectmen to discuss the following Bible Hill Road Culvert related matters:

- Quantum Construction Contract included an estimated 80 hours for part-time inspection. The actual hours on site are to be based on the Contractor's schedule of work. It doesn't appear that the Town has received the estimated ten hours a week in construction oversight.
- During the August 12th installation of the culvert Gary informed the Quantum representative of a problematic hole along the eastern portion of the roadside within the construction zone. Unfortunately there were no follow-up communications from the Project Manager.
- During the Town's requested August 27th onsite meeting with Quantum Construction's Project Manager Jim Bouchard (and Selectman Jim Cleary) the Road Agent apprised him of the gaping hole along the roadside that appears to be a result of engineering error/s. Due to the urgency of completing the construction project, Chairman Cleary authorized the purchase and installation of a drop inlet drainage structure. Upon completion of the project the Town intends to determine who is financially responsible for this needed construction alteration.
- The Selectmen tabled signing Change Order No. 1 (purchase and installation of a drop inlet drainage structure) pending receipt of additional information.
- The Town supplied materials outside of its obligation; associated financial outlay is being calculated by Administrative staff.
- Protective culvert coatings, etc. were included in the Michie culvert construction contract. It appears that some of these costs are included in the construction contractor's contract.
- It appears that additional Change Orders should have been processed for 1) a stone-lined trench which was replaced with culvert pipe near Map 17/Lot 23, 2) an additional catch basin was installed near M 17/Lot 24, and 3) contractor's decision to cut back 50% of the stone stabilization of the embankment at the north-east end of the project and replace it with vegetation. (The Department of Environmental Services has agreed to the change.)
- The Administrator was asked to invite Quantum and Landsite officials to a September Selectmen's meeting to address Bennington's concerns.

In other matters the Selectmen took the following action:

- Selectmen Osienski and Rose reviewed and approved the Board's August 6, 2014 Minutes.
- Selectmen Cleary and Rose reviewed and approved the Board's August 26, 2014 Minutes.
- Reviewed and approved Payroll and Accounts Payable Registers for August 27, 2014 and September 3, 2014.
- Heard the Road Agent's report that TDS will re-dig their excavation sites along the North Bennington Road near the Transfer Station to a depth of approximately 1 ½ feet. The Highway Department will line the ditches with 6" rock. This combined effort should alleviate the recent erosion problems created by TDS' installation of buried fiber optic cable.

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- Confirmed the September 17th kick-off meeting of the Police Review Committee. Volunteer members of the Committee are Deb Ash, Mike Beausoleil, Jane Butler, Larry Dustin, Phil Germain, Kristie LaPlante, Keith Nason, Nancy O'Brien, Rick Reed, Mike Roina, Deb Whitney and Anmarie Wilson. Chief Campbell has been asked to provide an operations report of the Police Department during his nineteen year tenure.
- 2015 Budgets have been requested of all Departments/Committees with a September 22nd submission date established. The first draft Budget will be submitted to the Budget Committee on October 7th. The Selectmen were reminded of their need to establish wages and benefits.
- August Police Statistics were reviewed.
- State Representative Jon Manley has received information from NHDOT that the crosswalks and school zone road markings will be done by the end of 2014.
- The Selectmen signed a Notice of Intent to Cut for Map 21, Lots 13-2 and 3-3 (combined) with the understanding that the Permit will be held in abeyance until the Town receives a \$1,975 Bond from the property owner. The Board also signed a Yield Tax Levy for M15/L6.

The meeting adjourned at 7:02 p.m.

Respectfully submitted by:

Denise French
Administrator