

**DATE:** 7/15/13

**SUBJECT:** Building Committee Meeting Minutes of 7/9/13

**Present:** Rhea Taylor, Peter Martel, Bruce Nixon

**Absent:** Melissa Clark

**Guest:** Jeff Rose, Steve Osienski, Dave McKensie, and Maggie Stier of the NH Preservation Alliance

Meetings began at 6:00 PM.

- 1) Maggie Stier came to present an outline to various grant processes. Including:
  - a) Combined Comprehensive Building Assessment and Building Re-use Study
  - b) Architectural approved and stamped plan, for which the NHPA offers an assessment grant (50%-50%). They recommend we obtain a conceptual "phased" report with cost estimates.
  - c) Integrated Process Model for a Building Rehab Project.
  - d) Fund raising. Possible sources and ideas:
    - i) USDA
    - ii) Rural Development
    - iii) Match grants
    - iv) LCHIP
    - v) Brochure listing the benefits to the town as an aid to fund raising.
  - e) NH Center for Non-Profits web site list of grants
  - f) 30,000feet view of project
  - g) Town commitment to maintain project after completion
  - h) Case study to answer key questions:
    - i) Problem
    - ii) Proposed Solutions
    - iii) Cost
    - iv) Benefit
    - v) Opportunity
    - vi) Historical significant and timeline
  - i) Maggie will email various literature with greater detail to bullet points listed above.
  
- 2) Next meeting is scheduled for July 15, 2013 at 7:15pm at the VFW Building.

Meeting ended at 8:00 PM

Respectfully Submitted  
Bruce Nixon - Chair